

Wedding Prep Checklist

6 - 12 months before wedding

- ___ Schedule and attend **Marriage Class or Engaged Encounter**
 - Bring certificate of completion to the office
- ___ Schedule a meet with the Pastor to fill out the **Marriage Data Form**
- ___ Begin the **Fully Engaged** inventory by answering the questions sent to you over e-mail and by taking the inventory.
- ___ Give handout to photographer during initial meeting

2 - 4 months before wedding

- ___ Bring **Baptismal Certificates** to the Church (unless baptized at Sacred Heart Church, Sauk Rapids)
- ___ Complete the **Sponsor Couple** meetings.
- ___ Hire parish musicians and meet with them to choose music and discuss any additional musicians
- ___ Plan the liturgy
 - Cross Bearer (usually an usher)
 - Select readings
 - 1-3 lectors
 - Select or write petitions
 - Gift bearers
 - 3 Eucharistic Ministers
 - 1-2 altar servers
- ___ Using the example given create a rough draft of the program and bring a copy to Sarah for approval
- ___ Take time to pray together and attend Mass

1 month before wedding

- ___ Bring Marriage License to the Church Office
- ___ Mail or bring offering and the \$300 damage deposit check to the church.
- ___ Finalize the program and have it printed
- ___ Take time to memorize vows & the exchange of rings
- ___ Give copies of readings & petitions to the reader
- ___ Give a copy of the usher guidelines to the Head Usher
- ___ Discuss the time of the Wedding Rehearsal with the presider
- ___ Receive the Sacrament of Reconciliation and attend Mass together